

**DPN Conference Call
Monday, June 25, 2007
1:00 – 2:15 PM**

**Facilitated by: Glenn Olsen & Tammy Liddicoat
Attendance is expected.**

AGENDA ITEMS

1. 1:00 pm **Attendance** – Randi Johnson, Steven Johnson, Jane Budde, Julia McLester, Chad Austin, Theresa Kulow, Glenn Olsen, Marci Hayden-Barr, Hugh Swanson, Laura Terry, Danna Rhinehart, D.J. Blum, Alex Annoye, Patty Branton, John Nedden-Durst, Tammy Liddicoat
2. 1:05 pm **Introduce Theresa Kulow; focus of ERI staff duties** – Tammy announced that Theresa was hired at ERI to take over the DPN duties, and her position will Theresa will be working half-time in her Navigator duties, as of July 1.
 - a. ERI will provide common tools for the DPNs, promote the brand of Navigator as a group, develop over all brochures, success stories and market navigators as a statewide collective resource.
3. 1:10 pm **Contract updates, language, expectations** – Glenn Olsen announced that he received an email stating that the contract for the DPN project would be continuing for another year, with the DOL funding becoming available in September. The months leading up to September will be funded on a piecemeal basis from various funding sources, and through moving parts of grants around to keep the DPN project afloat until September. Glenn had been hoping to get the Making Work Pay grant submitted to SSA but ran into collaborative issues, so it has not yet been submitted. If the DPNs are awarded this grant, it would mean 6-7 years of funding. This would also mean that duties of DPNs would change. They would become full-time positions and would have to attend the Tier III benefits specialist training through WDBN. DPNs role would be to market Making Work Pay, enroll people in the program, and conduct research with Cornell University. DOL funding for this would end over time. As of now, DPN duties will remain the same, along with an expectation that all Navigators will attend quarterly meetings.
4. 1:20 pm **Job Center access surveys, DBTAC training** – Glenn announced that the ILCs had done some accessibility surveys in the job centers, and reported their findings to the

ADA. Unfortunately, this happened 3-4 years ago, and some of the job centers have gone through significant changes during that time. Although these accessibility surveys are required for job centers and not necessarily for Navigators, they are a useful tool for everyone to use. Tammy announced that ERI will bring Robin Jones in to train a cadre of staff to do a WIA188 checklist of what needs to be done at the job centers to make them fully accessible. These reports will then go to the EO. This will become an annual occurrence once the cadre is trained. The cadre will consist of at least 3 people, who will be chosen by the Board, DVR and Job Service, and then trained by Robin Jones to evaluate the job centers. The timeline for the training of the Cadre is by July or August, depending on Robin's availability, and hopefully to have the accessibility surveys done by November and December. Once the surveys have been sent to the EO, it will be no longer the cadre's responsibility to ensure that the recommendations are being met. DWD will be monitoring the job centers to be sure that the centers are made accessible. ERI will get back to the Navigators about Robin's availability for this training. A memo will be going out to explain this process more in detail as soon as possible. Glenn wanted it understood that it is not that DPN is taking over the job centers, but to emphasize that if DPNs receive federal funding, they will be held accountable for using the funds appropriately.

5. 1:30 pm **DBTAC support for WI DPNs; modules and training initiative** – Tammy stated that DPN got match dollars from DBTAC to secure federal funding from DOL. Great Lakes ADA will provide the tools for ADA training, with a packet of modules around accessibility. There are 3 main topics: disability awareness in the workplace, employment process top 10, and reasonable accommodations. These will be consistent tools for everyone to use, including employers and job center staff. ADA staff will be made available for answering technical questions that may arise. There will be development of curriculum for ADA training.
 - a. ADA will be publishing an electronic newsletter with a partnership link to focus on employment issues and accessibility. May be used as a tool or way to share info with employers/Job centers/staff.
 - b. WorkSource Wisconsin would be nice to make this available through this site.
 - c. Tammy has a scope of work through the Great Lakes ADA center, can send an outline to everyone.

6. 1:45 pm **Product development – what do DPNs want; review list from Navapaloosa**

- a. Green sheet will be revised based on the input on what should be done.
- b. A follow-up from Navapalooza professional development included interest in topics such as grant writing, organizational skills, how to be portable, presentation/facilitation skills, legislative training, upcoming training calendar, webinars DOL, setting up Disability Mentoring Day, Assistive Technology.

7. 2:00 pm **DPN issues, what is happening – open discussion**

- * There is a new DPN training in Kansas City for the new DPN states in July. This training is expensive and not very in depth. Another option for new DPNs in Wisconsin would be to view the videos of some sessions from the original training, which was put out by the University of Iowa (Access the videos at <http://disability.law.uiowa.edu/dpn/video>).
- * There's an ADA conference in May of 2008 in St. Louis. DPNs should attend this conference if at all possible.
- * Should come up with a list of upcoming trainings both statewide and nationally.
- * Item that was not on agenda is that we need a few volunteers to host the upcoming DPN Quarterly meetings. It was decided that the next one should be either in Green Bay or Madison. Since Jane Budde is not here, Tammy will check with her to find out about her availability. Tentatively schedule August Quarterly meeting for Green Bay until Tammy finds out Jane's availability.
- * DJ has had some equipment purchased, called "Textnet". This is a replacement for a TTY machine, and is an internet-based phone system, operating with existing technology. Even people who don't have a TTY can use it – it's inexpensive and comes with training, which is based out of Chicago, and is available for support 24-7. DJ said that the director would be happy to talk to the DPNs about this equipment. The cost is \$100 for one port, plus installation and training fees. The ongoing cost is \$120-130 per month for 4 centers.
- * There's an ex-offender program in La Crosse from 9-4 on August 14. DJ said they are hosting a half-day one for ex-offenders in the Pewaukee center on Friday, and there are still a few open seats.
- * Hugh asked that all Navigators, especially those in Milwaukee and LaCrosse send in anything about the events going on for the Disability Mentoring Days.

- * Glenn is meeting with the BOC, getting a rapid response to the grant for youthful offenders which is coming out this fall.
- * Danna mentioned that the national credit union association is developing curriculum for financial literacy for youth with disabilities. She will send out information about this if she gets it.
- * John is working to put together a video for employers to market hirability of individuals with disabilities. Should be done by mid or end of July.

8. 2:15 pm adjourn